



St. Columba Preschool
FAMILY ENROLLMENT CONTRACT
2017 – 2018

OFFICE USE ONLY:
PAID \$ _____
CK #/CASH _____
DATE _____

STUDENT INFORMATION:

I AM A MEMBER OF ST. COLUMBA CHURCH: Yes No

Last: _____	First: _____	DOB: / /
Last: _____	First: _____	DOB: / /
Last: _____	First: _____	DOB: / /

PLEASE PRINT CLEARLY: (For school mailing and billing purposes)

Student lives with: Both parents Mother Father Grandparent Guardian

Parent/ Guardian _____	Parent/ Guardian _____
Address _____	Address _____
City _____ Zip _____	City _____ Zip _____
Hm Ph _____ Wk/Cell _____	Hm Ph _____ Wk/Cell _____
Email _____	Email _____

FULL-DAY PROGRAM: 6:30 AM – 6:00 PM (INSTRUCTION BEGINS AT 8:00 AM) 10 HOURS MAX			
Single child:	<input type="checkbox"/> 5 Days - \$625/month	<input type="checkbox"/> 3 Days - \$385/month (Mon, Wed, Fri)	<input type="checkbox"/> 2 Days - \$265/month (Tues, Thurs)
Siblings:	<input type="checkbox"/> 5 Days - \$1,000/month	<input type="checkbox"/> 3 Days - \$640/month (Mon, Wed, Fri)	<input type="checkbox"/> 2 Days - \$460/month (Tues, Thurs)
FACTS begins September, 2017: <input type="checkbox"/> 5th <input type="checkbox"/> 20th			
MORNING PROGRAM: 6:30 AM – 12:30 PM (INSTRUCTION BEGINS AT 8:00 AM) 6 HOURS MAX			
Single child:	<input type="checkbox"/> 5 Days - \$545/month	<input type="checkbox"/> 3 Days - \$335/month (Mon, Wed, Fri)	<input type="checkbox"/> 2 Days - \$235/month (Tues, Thurs)
Siblings:	<input type="checkbox"/> 5 Days - \$880/month	<input type="checkbox"/> 3 Days - \$568/month (Mon, Wed, Fri)	<input type="checkbox"/> 2 Days - \$412/month (Tues, Thurs)
FACTS begins September, 2017: <input type="checkbox"/> 5th <input type="checkbox"/> 20th			

Applications are due with a non-refundable Registration Fee of \$80.00 per child.

TUITION POLICY

- Tuition payments are made monthly through FACTS:** Tuition is paid monthly over a 12-month period beginning in September or pro-rated if your child begins the program after September, 2017. The final tuition payment will be due in August, 2018 unless your child leaves the program before that time. All tuition payments will be made through FACTS Management Company. With FACTS, the family authorizes their bank to transfer the tuition payment from a checking or savings account on either the 5th or the 20th of each month. FACTS terms and conditions will apply regarding missed payments, etc.
- If tuition is delinquent, the following may apply according to preschool policy:**
 - your child may not be permitted to continue enrollment if two consecutive FACTS payments are returned;
 - your child may not be permitted to re-register for the following year.
- Removal of child from program:** If it is determined by the parent or preschool director that your enrolled child is not ready for preschool and needs to be removed from the program, or your child is removed before the end of the month for any reason, the family must pay the entire month's tuition in which your child is leaving. The only exception to this policy is in the month of August when tuition is pro-rated due to summer break.

Parent Signature _____	Date _____	Parent Signature _____	Date _____
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